

# Peddler/Solicitor's Application

## ♣ City of Show Low ♣

(Application fee: \$50.00)

Name of business: \_\_\_\_\_  
Name of applicant: \_\_\_\_\_ Relationship to business: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_

Physical address: \_\_\_\_\_ Mailing address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Brief description of nature of business: \_\_\_\_\_  
\_\_\_\_\_

Vehicle- Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_  
License plate #: \_\_\_\_\_ State licensed: \_\_\_\_\_ VIN#: \_\_\_\_\_

Type of business:  Corporation  L.L.C.  Partnership  Sole Proprietor

If a corporation or L.L.C., state where incorporated: \_\_\_\_\_  
Statutory Agent: \_\_\_\_\_  
Arizona Transaction Privilege Tax Number: \_\_\_\_\_  
Contractor's License Number (if applicable): \_\_\_\_\_  
Emergency contact name: \_\_\_\_\_ Phone: \_\_\_\_\_

### Owners/officers of business (required)

| Name | Date of birth |
|------|---------------|
|      |               |
|      |               |
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|      |               |

Required Attachments (if applicable):

- A list of officers/owners/managers of the business with their dates of birth, social security numbers, and legal addresses.
- Affidavit demonstrating lawful presence in the United States with required document.
- A copy of the Arizona Transaction Privilege Tax documentation.
- A list of hazardous materials or hazardous wastes which will be used or stored by the business.
- If selling food, a copy of Navajo County Health Department approval.
- Copies of any additional licensing, registration, or permit requirements, i.e. professional, medical, technical, contractors, real estate, etc.
- A notarized statement, signed by the applicant, that the applicant meets the requirements outlined in Section 8-3-5.

### For Office Use Only

Police warrant check: \_\_\_\_\_ Date: \_\_\_\_\_  
P & Z: \_\_\_\_\_ Date: \_\_\_\_\_  
Affidavit with document provided: Yes \_\_\_\_\_ No \_\_\_\_\_ Date: \_\_\_\_\_

License:  
Date Paid: \_\_\_\_\_ Amt:\$ \_\_\_\_\_ Date Issued: \_\_\_\_\_ #: \_\_\_\_\_



# AFFIDAVIT DEMONSTRATING LAWFUL PRESENCE IN THE UNITED STATES

ARS §1-502 requires that any person who applies to the City for a local public benefit (defined as a business license, grant, contract or loan) must demonstrate that he/she is lawfully present in the United States through the presentation of one (1) of the following documents.

**Please place a check mark next to the applicable document and present the document to the City employee. If mailing the document, attach a copy of the document to this Affidavit.** (If the document says on its face that it may not be copied or you know for reasons of confidentiality that it cannot be copied, you will need to present the document in person to the City for review and signing of the affidavit.)

- Arizona Driver License issued after 1996.**  
Print first 4 numbers/letters on license: 

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- Arizona Non-Operating Identification License.**  
Print first 4 numbers/letters on license: 

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- Birth Certificate or Delayed Birth Certificate issued in any state, territory or possession of the United States**  
Year of birth: \_\_\_\_\_ . Place of birth: \_\_\_\_\_ .
- U. S. Certificate of Birth Abroad.**  
Year of birth: \_\_\_\_\_ . Place of birth: \_\_\_\_\_ .
- U. S. Passport.**  
Print first 4 numbers/letters on passport: 

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- Foreign Passport with a United States Visa.**  
Print first 4 numbers/letters on passport: 

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Print first 4 numbers/letters on visa: 

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- I-94 Form with a photograph.**  
Print first 4 numbers on I-94: 

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- USCIS Employment Authorization Document (EAD).**  
Print first 4 numbers/letters on EAD: 

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*or* Permanent Resident Card (acceptable alternative): 

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- Refugee Travel Document.**  
Date of issuance: \_\_\_\_\_ ; Refugee Country: \_\_\_\_\_ .
- U. S. Certificate of Naturalization.**  
Print first 4 numbers/letters of CIS Reg. No.: 

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- U.S. Certificate of Citizenship.**  
Date of issuance: \_\_\_\_\_ ; Place of issuance: \_\_\_\_\_ .
- Tribal Certificate of Indian Blood.**  
Date of issuance: \_\_\_\_\_ ; Name of tribe \_\_\_\_\_ .
- Tribal or Bureau of Indian Affairs Affidavit of Birth.**  
Year of birth: \_\_\_\_\_ . Place of birth: \_\_\_\_\_ .

I swear or affirm, under penalty of perjury, that I presented the document marked above to the City of Show Low, that I am lawfully present in the United States, that the document I presented to establish this presence is true, and that I am the person stated on the document.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Business/Company

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Address

Date: \_\_\_\_\_

\_\_\_\_\_  
City, State, Zip Code

**For Office Use Only:**

Employee Name: \_\_\_\_\_ Date: \_\_\_\_\_

\*Promptly report all observed violations of federal immigration law to (866) 347-2423 or by emailing azicereport@dhs.gov.\*

Reported violation (check if applicable); Date/Time Reported: \_\_\_\_\_

**City of Show Low Peddler/Solicitor's Acknowledgement**

(Do not sign until in the presence of a Notary)

**Sec. 8-3-5. Application and issuance of peddler's/solicitor's permit.**

Any person applying for a peddler's/solicitor's permit shall submit an application to the department containing the following information:

- (a) Application for a peddler's/solicitor's permit shall be made on forms and in the manner prescribed by the planning and zoning director.
- (b) The peddler's/solicitor's permit application shall include all of the following information and such other information as the director deems reasonably necessary:
  - (1) Name of business.
  - (2) Name, date of birth and social security number of the applicant and relationship to the business or entity.
  - (3) Complete street and mailing addresses of business location(s).
  - (4) The applicant's telephone number.
  - (5) A brief description of the nature and type of the business.
  - (6) A list of hazardous materials or hazardous wastes as defined by Title 49 USC Chapter 51 Section 5102 and amendments thereto that will be used or stored by the business.
  - (7) Complete description including make and model, license plate state and number, vehicle identification number (VIN) and other identifying characteristics of any vehicle(s) used in the business.
  - (8) The type of business entity. If the business is a corporation or limited liability company, the state where formed and the statutory agent's name and address.
  - (9) List of officers/owners/managers of the business, with their dates of birth, social security numbers, and legal addresses.
  - (10) A copy of the Arizona Transaction Privilege Tax documentation (if applicable).
  - (11) If the business specified in this article is subject to a certificate of health or sanitary examination, the applicant shall produce such certificate or permit from the Navajo County Health Department, as provided for in Arizona Revised Statutes, Title 36, Chapter 1 Article 2 and applicable Navajo County ordinances, as amended. This section shall also apply to all new or remodeled restaurants, bars or other businesses that serve food to the public located within the city limits.
  - (12) Where any business specified in this article is subject to other federal, state or local licensing, registration or permit requirements, i.e., professional, medical, technical, contractors, real estate, etc., the applicant shall produce such license, registration or permit from the appropriate federal, state or local governmental authorities.
    - (a) If applying for a peddler's/solicitor's permit, a notarized statement signed by the person, that the person meets the requirements of section 8-3-5.
- (c) Any person applying for a peddler's/solicitor's permit shall submit the application along with the applicable application fee as set forth in this article.
- (d) Upon receipt of a completed peddler's/solicitor's permit application, the planning and zoning department shall:
  - (1) Promptly notify the police department of the pending application, after which, the police department shall conduct a computerized criminal history check on the applicant(s).
  - (2) Promptly give notice to the appropriate Fire district providing fire protection services to the area where the peddler/solicitor will be working.
- (e) If, as the result of information received from the applicant, the police department, the Fire district or as a result of the department investigation, the director determines that the granting of the permit would be detrimental to the public health, welfare or safety, the application shall be denied.

I hereby acknowledge that I meet the requirements as outlined in section 8-3-5 of Show Low City Code.

\_\_\_\_\_

Print Name
Sign Name
Date

State of Arizona )  
 )  
 County of Navajo)

This instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(seal)

\_\_\_\_\_  
 Notary Public  
 My Commission expires on: \_\_\_\_\_

**BUSINESS♣**

- Art. 8-1. Business Licenses, §§ 8-1-1 – 8-1-15**
- Art. 8-2. Home Occupations**
- Art. 8-3. Temporary Peddlers, Solicitors and Transient Merchants, §§ 8-3-1 – 8-3-11**
- Art. 8-4. Special Event Permits, §§ 8-4-1 – 8-4-7**
- Art. 8-5. Carnival Permits §§ 8-5-1 – 8-5-7**
- Art. 8-6. Licensing of Sexually Oriented Businesses, §§ 8-6-1 – 8-6-12**
- Art. 8-7. Merchants' Disclosure Requirements, § 8-7-1**
- Art. 8-8. Pseudoephedrine Products, §§ 8-8-1 – 8-8-2**

**ARTICLE 8-3. TEMPORARY PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS**

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  - (1) Promptly notify the police department of the pending application, after which, the police department shall conduct a computerized criminal history check on the applicant(s).
  - (2) Promptly give notice to the appropriate Fire district providing fire protection services to the area where the peddler/solicitor will be working.
- (e) If, as the result of information received from the applicant, the police department, the Fire district or as a result of the department investigation, the director determines that the granting of the permit would be detrimental to the public health, welfare or safety, the application shall be denied.

*(Ord. No. 2003-08, §§ 1-2, 9-2-03)*