

Application # _____ Amount paid _____
Preliminary Plat Application # _____ Date Received _____

FINAL PLAT APPLICATION
(Sec. 12-2-5 of the Land Division Ordinance)

Please complete this application after a review of the referenced section of the Land Division Ordinance. Incomplete applications will not be considered received and may delay consideration of your project by the City Council. If you have questions regarding the process or its requirements please contact the Planning and Zoning department at (928) 532-4040.

PROPERTY

Name of proposed subdivision _____

Street address of proposed subdivision (approximate location) _____

Legal Description of subject property (Arizona Parcel Number) _____

PROPOSAL (please provide a brief description of the proposed land division)

Number of proposed lots in subdivision _____

Current Zoning _____ Is a zone change proposed or required Yes / No ?

OWNER

Name of property owner _____

Property owner's phone # _____ Fax # _____

Property owner's mailing address _____

Zip Code _____

APPLICANT

Name of applicant (if different than property owner) _____

Applicant's phone # _____ Fax # _____

Applicant's mailing address _____

Zip Code _____

PRELIMINARY PLAT CONDITIONS

Have you reviewed the conditions of the preliminary plat approval? Yes _____ No _____

Is a copy of the conditions of the preliminary plat approval attached? Yes _____ No _____

SIGNATURES

Property owner(s) _____ Date _____

Applicant _____ Date _____

THE BACK PAGE OF THIS APPLICATION OUTLINES ALL NECESSARY SUBMITTAL REQUIREMENTS FOR AN APPLICATION – PLEASE ENSURE THAT IT'S COMPLETE!



PLEASE NOTE: In accordance with City Code, Section 12-2-1 D and E, you or your authorized representative must be present at all Planning and Zoning and/or City Council hearings or public meetings regarding this application. Below please list any person(s) authorized to represent you during this application process. Representations made during those meetings or hearings and designated in the record shall be deemed conditions of approval.

SUBMITTAL CHECKLIST

Please be aware that your final plat will not be placed on the agenda until all applicable information has been received and improvement plans have been approved and all other requirements are satisfied.

- Final Plat application and fee (per City of Show Low Resolution No. 824).
- A final copy of the CC&R's for the subdivision.
- Six copies of a 24" x 36" final plat, one copy of an 11" x 17" final plat, one cd of final plat.
- Assurances: In order to ensure proper installation of subdivision improvements, the subdivider shall designate the type of assurance in a form and method acceptable to the City Attorney and approved by City Council in conjunction with a review of the Final Plat.
- 207 Waiver of Claims for Diminution of Value form.
- The following Identification and Descriptive Data must appear on all Final Plats:
 - Subdivision name, location by township, range, and section, and reference by dimension and bearing to a section or quarter section corner.
 - North arrow, scale, and date of preparation.
 - Name, address, registration number, and valid seal of the registered land surveyor preparing the Final Plat.
- The following Survey Data must appear on all Final Plats:
 - Subdivision boundary lines and corners, together with courses and distances and all curve or angle data. Adjoining property must be identified by subdivision name. Lands not subdivided, and Forest Service lands must be identified and noted. All connecting streets, private and public, and Forest Service roads must be shown and named.
 - Name, courses, length and width of all public streets and street cross sections; radii, points of tangency, and central angles of all curvilinear streets; radii of all rounded street line intersections; location, dimensions, bearings, radii, arcs, and central angles of all sites to be dedicated to the public; and a statement noting that the streets dedicated on the plat will not be accepted for City maintenance until they are bought up to minimum City standards.
 - A registered professional land surveyor must certify that all lots are staked, or will be staked within six months.
- The following Existing Conditions Data must appear on all Final Plats:
 - Utility easements intended to remain on the property. The notation as outlined in Sec. 12-2-5(A)3 of the Land division Ordinance shall be on the Final Plats.
 - Drainage easements intended to remain on the property with the notation outlined in Sec. 12-2-5(B)10-b of the Land division Ordinance shall be on the Final Plats.
- The following Descriptive Data must appear on all Final Plats:
 - Location and dimension of all residential lots, including identification of each lot by number and size of each lot, total number of lots and average and minimum lot sizes.
 - All proposed residential lots shall be numbered by consecutive numbers throughout the Final Plat. "Exception", "tracts", and parks shall be so designated, lettered or named and clearly dimensioned.
 - Locations, dimensions, bearings, radii, arcs, and central angles of all sites to be dedicated to the public with the use clearly indicated.
 - All drainage ways shall be shown on the plat. The easements for all major drainage ways, as designated by the Public Works Director, shall be dedicated to the public.

Application Timeline – Final Plat

- 1) The Director of Planning and Zoning shall confirm whether your application is complete within five (5) working days of receipt.
- 2) City Council shall consider the final plat at a regularly scheduled meeting no sooner than 21 days after confirmation of complete application submission. The final plat will not be placed on the agenda until the improvement plans have been approved and all other requirements are satisfied.
- 3) **Recordation** - Upon receipt of the required assurances, **and proof of adequate water supply**, the applicant will provide the City with three (3) copies of the approved final plat drawn in permanent ink on Mylar approximately 4 mil in thickness, and the Director will have the final plat recorded and provide a recorded copy of the plat to the applicant.

City of Show Low Planning and Zoning Department (928) 532-4040

WAIVER OF CLAIMS UNDER ARIZONA REVISED STATUTES § 12-1134

I, _____, the owner of the property described as A.P.N. _____, Show Low, Arizona, hereby waive any and all claims for diminution in value to my property which may arise under A.R.S. § 12-1134 as a result of my request and application for a _____ (for rezoning, subdivision, conditional use or other land use action). Further, I agree to defend, indemnify and hold harmless the City of Show Low, its officers, employees and agents from and against any and all such claims for diminution in value to my property as defined in A.R.S. § 12-1134 arising out of my application or request for the applicable land use action as described above.

DATED this ____ day of _____, 20__.

Signature of Property Owner

STATE OF ARIZONA)
) ss.
County of _____)

SUBSCRIBED AND SWORN before me this ____ day of _____,
20__, by _____.

Notary Public

My Commission Expires: